



DATA PROTECTION PRIVACY NOTICE

THE BRINDLEY THEATRE AND EVENTS

Who is the Data Controller for the information I provide?

- Halton Borough Council is the Data Controller for the personal information you provide.
- The Council's Data Protection Officer can be contacted on 0151 511 7003 or by email to Peter.Richmond@halton.gcsx.gov.uk
- We collect and hold information about you for marketing purposes and should we need to contact you about your bookings.

Why do you need my information?

- Marketing purposes and should we need to contact you about your bookings.

What legal basis allows you to use my information?

- The legal basis that allows us to process your data is 'Consent'.

Do I have to provide this information and what will happen if I don't?

- If you do not provide this information to us we will not be able to provide you with show and events information, or process a booking.
- If you wish to withdraw your consent for this service contact the Brindley Theatre Box Office Tel 0151 907 8360 or email brindleyboxoffice@halton.gov.uk

Who will my information be shared with?

- Ticketing System Supplier
- Marketing Mailing Companies

How long will you keep this information for and why?

- Seven years from registration in line with Council retention policy and schedule.



How will my information be stored?

- Theatre Ticket Sales – All data is electronically stored.
- Hirers/Promoters/Event providers - All data is electronically stored and securely in paper format.

Will this information be used to take automated decisions about me?

- No

Will my data be transferred abroad and why?

- No

What rights do I have when it comes to my data?

- Right to be informed – through this Privacy Notice
- Right to rectification – you have the right to have personal data rectified if it is inaccurate or incomplete.
- Right to erasure – you have the right to have personal data erased and to prevent processing however the right to erasure does not apply in some circumstances.
- Right to restrict processing – you have the right to block or suppress processing of your data; however this right does not apply in some circumstances.
- Right to object to processing (to certain types of processing only)
- Rights related to profiling.
- Right of Access - you have the right under the Data Protection Act 1998 (General Data Protection Regulation 2018) to request a copy of your information and to know what it is used for and how it has been shared. This is called the right of subject access. To request a copy of your data or ask questions about how it is used download a copy of our form from <https://www4.halton.gov.uk/Pages/councildemocracy/Data-Protection.aspx> and send it to Information Governance Service, Halton Borough Council, Service Improvement Division, Municipal Building, Widnes, WA8 7QF
Or email informationgovernanceservice@halton.gov.uk



Who can I complain to if I am unhappy about how my data is used?

- You can complain directly to the Council's Data Protection Officer by writing to: Data Protection Officer, Information Governance Service, Halton Borough Council, Municipal Building, Widnes, WA8 7QF.
- You also have the right to complain to the Information Commissioner's Office using the following details:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone: 08456 30 60 60 or 01625 54 57 45.

Website: www.ico.org.uk

END OF PRIVACY NOTICE