

Halton Borough Council Community WiFi Privacy Notice

By using the Halton Borough Council Community WiFi you are consenting to the collection, use and disclosure of personal information you provide and we obtain in accordance with this policy. In order to access the Community WiFi Service you must provide and allow access to this information.

Halton Borough Council is the Data Controller, the organisation responsible for the processing and control of the personal information you provide.

Personal data we collect about you

- We collect and process personal information about you in order to authenticate and connect you to the WiFi Service and provide you with the relevant web filtering level. This information includes your date of birth and your Halton Library/Halton Leisure Centre Card number. Please be aware by providing your date of birth this information will be used to make an automated decision about the level of web filtering you will receive when using the WiFi Service. The web filtering is set at Adult, Teenage and Child levels.
- We use information to help us identify you while you are using the WiFi Service, this includes location data (for example which council building you are using the service from).
- We retain your name, your Halton Library Card/Halton Leisure Centre Card and your browser history in the event it is necessary to pass information to law enforcement authorities in the case of criminal investigations for the purpose of identify misuse, safeguarding and prevent agendas.
- We collect and hold information for administration, research and statistical analysis. This includes recording your frequency of use, where, when and for how long you use the WiFi Service. Most of this is grouped statistical data which will not identify you individually and is used only to report on and help improve the service we provide.

Storage, sharing and retention of your personal information

Halton Borough Council respect and maintain the confidentiality of your personal data. We store all personal information on secure Halton servers (your data will not be transferred abroad). Please be aware on occasions we may need to share this information with others.

For example with:

- Members of staff at Halton Borough Council and their associated partners in relation to delivering the WiFi Service.
- Law enforcement agencies and other relevant third parties in connection with investigations to prevent and detect criminal activity.
- Government bodies in response to regulatory and statistical requests.

The Community WiFi Service will retain your personal information only as long as is necessary to authenticate your legitimate use of the Service, to maintain your connection and in conjunction with retaining browser history for a maximum of 3 months.

Your rights

You have the right to be informed, (through this privacy notice) of what data we collect and store and under what circumstances we disclose your personal information.

You have 'Right of Access' under the General Data Protection Regulation 2018 to request a copy of your information and to know what it is being used for and how it has been shared. This is called the right of subject access. To request a copy of your data or ask questions about how it is used download a copy of our form from <https://www4.halton.gov.uk/Pages/councildemocracy/Data-Protection.aspx> and send it to Information Governance Service, Halton Borough Council, Service Improvement Division, Municipal Building, Widnes, WA8 7QF. Or email informationgovernanceservice@halton.gov.uk

If you are unhappy about how your data is used you can complain directly to the Council's Data Protection Officer by writing to: Data Protection Officer, Information Governance Service, Halton Borough Council, Municipal Building, Widnes WA8 7QF.

You also have the right to complain to the Information Commissioner's Office using the following details: The information Commissioner's Office, Wycliffe House, water Lane, Wilmslow, Cheshire SK9 5AF. Telephone 08456306060 or 01625 545745. Website: www.ico.org.uk

The Council's Data Protection Officer can be contacted on 0151 511 7003 or by email Peter.Richmond@halton.gcsx.gov.uk