



DATA PROTECTION PRIVACY NOTICE

Halton Stadium

Who is the Data Controller for the information I provide?

- Halton Borough Council is the Data Controller for the personal information you provide.
- The Council's Data Protection Officer can be contacted on 0151 511 7003 or by email to Peter.Richmond@halton.gcsx.gov.uk

Why do we need your information?

- We collect and hold information about you which we need to contact you about your bookings and for marketing purposes.

What legal basis allows you to use my information?

- The legal basis that allows us to process your data is 'Consent'.

Do I have to provide this information and what will happen if I don't?

- If you do not provide this information to us we will not be able to provide you with a service.
- You can opt out by contacting the Stadium on Tel 0151 510 6000 or emailing stadium@halton.gov.uk.

Who is my information be shared with?

- We may need to pass your information to other people and organisations that provide the service either in partnership or on behalf of Halton Borough Council. These providers are obliged to keep your details securely, and use them only to fulfil your request. If we need to pass your sensitive or confidential information onto third parties, we will only do so once we have obtained your consent, unless we are legally required to do so.
- We may disclose information to other partners of the council where it is necessary, either to comply with a legal obligation, or where permitted under the data protection legislation, e.g. where the disclosure is necessary for the purposes of the prevention and/or detection of crime.



- Where we need to disclose sensitive or confidential information to other partners of the council, we will do so only with your prior explicit consent or where we are legally required to. We may disclose information when necessary to prevent risk of harm to an individual. At no time will your information be passed to organisations external to Halton Borough Council for marketing or sales purposes or for any commercial use without your prior express consent.

How long will you keep this information for and why?

- A minimum of Seven years in line with Council retention policy and schedule.

How will my information be stored?

- All data is electronically stored and securely in paper format.

Will this information be used to take automated decisions about me?

- No

Will my data be transferred abroad and why?

- No

What rights do I have when it comes to my data?

- Right to be informed – through this Privacy Notice
- Right to rectification – you have the right to have personal data rectified if it is inaccurate or incomplete.
- Right to erasure – you have the right to have personal data erased and to prevent processing however the right to erasure does not apply in some circumstances.
- Right to restrict processing – you have the right to block or suppress processing of your data; however this right does not apply in some circumstances.
- Right to object to processing (to certain types of processing only)
- Rights related to profiling.
- Right of Access - you have the right under the Data Protection Act 1998 (General Data Protection Regulation 2018) to request a copy of your information and to know what it is used for and how it has been shared. This is called the right of subject access. To request a copy of your data or ask questions about how it is used download a copy of our form from



<https://www4.halton.gov.uk/Pages/councildemocracy/Data-Protection.aspx> and send it to Information Governance Service, Halton Borough Council, Service Improvement Division, Municipal Building, Widnes, WA8 7QF
Or email informationgovernanceservice@halton.gov.uk

Who can I complain to if I am unhappy about how my data is used?

- You can complain directly to the Council's Data Protection Officer by writing to:

Data Protection Officer, Information Governance Service, Halton Borough Council, Municipal Building, Widnes, WA8 7QF.

- You also have the right to complain to the Information Commissioner's Office using the following details:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone: 08456 30 60 60 or 01625 54 57 45.

Website: www.ico.org.uk

END OF PRIVACY NOTICE