

**Cheshire Boroughs Concessionary Fares Scheme
Application for a Disabled Persons National Bus Pass**



Title															
Surname															
Forename															
Middle name															

Telephone										
Gender	Male				Female					
Date of Birth	D	D	M	M	Y	Y	Y	Y		
Email								@		

Address																	
	Postcode																

Please indicate below **ONE** category under which you are making your application and refer to the evidence sheet for details of acceptable documents in support of your application.

(a) Blind or partially sighted
(b) Profoundly or severely deaf
(c) Without Speech
(d) Has a disability, or has suffered an injury, which has a substantial and long-term adverse effect on ability to walk
(e) Does not have arms or has long-term loss of the use of both arms
(f) Has a learning disability, that is, a state of arrested or incomplete development of mind which includes significant impairment of intelligence and social functioning
(g) Would, if applied for the grant of a licence to drive a motor vehicle under Part III of the Road Traffic Act 1988, have the application refused pursuant to section 92 of the Act (physical fitness) otherwise than on the ground of persistent misuse of drugs or alcohol

GP Name															
GP Address															

Halton Borough Council is the Data Controller for the personal information you provide. The Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information visit www.halton.gov.uk/privacynotices

I certify that the address above is my sole or principal residence and I am entitled to the concession for which I apply. I agree to an examination of any Council records in processing this application and understand that my GP may be contacted should the need arise.

Signed																
<i>Parent or Guardian signature if applicant is under the age of 16.</i>	Date	D	D	M	M	Y	Y									

Completed applications should be returned in person to one of the following Halton Direct Links (postal applications are not permitted):

- **Halton Lea**, Rutland house, Halton Lea, Runcorn, WA7 2ES
- **Widnes**, 7 Brook Street, Widnes, WA8 6NB

Opening hours are as follows:

Monday to Friday 9.00 am – 5.30 pm Saturday 9.00 – 1.00pm

Telephone: 0303 333 4300

Please allow up to 21 days for delivery. If you do not receive your pass within 28 days you **MUST** notify the local office, failure to do so will result in your pass being treated as a replacement and a £10.00 fee will be applied.

At the time of application please ensure you have the following with you:

Proof of Residence	i.e. Utility bill or bank statement (must be no more than 3 months old)
Proof of Identity	i.e. Passport, driving licence photocard, benefit award letter, birth certificate (If a married woman marriage certificate also required)
Proof of Eligibility	Please refer to evidence sheet for details of acceptable documents. If you cannot provide any proof of eligibility and we have to contact your GP they may charge for this service. Please note that HBC will not be responsible for these charges.
One passport sized photograph	Must be recent (Within 5 years) and of passport quality showing a close up of applicant's head and shoulders without a hat, facing forwards looking directly at the camera on a plain background. Photos can be taken free of charge if required in any of the Halton Direct Link One Stop Shops.

FOR OFFICE USE ONLY					
<div style="border: 1px solid black; padding: 20px; width: fit-content; margin: 0 auto;"> <p>PLEASE ATTACH PHOTOGRAPH HERE</p> </div>	Received	DD	MM	YY	
	Verified and accepted	Residence			
		Identity			
		Eligibility			
		By			
	Expiry Date				
CMS Reference					